

BEAVER CREEK CUMBERLAND PRESBYTERIAN CHURCH FACILITY USAGE POLICIES AND FEES

In order to permit the Church to recover a part of the costs associated with the maintenance and operation of its facilities by various individuals and groups that from time to time may be permitted to use the facilities of the Church, the following Facility Usage Policies and Fees was adopted by the church session, effective January 1, 2008:

1. All individuals, members and/or non-members, who wish to use the facility and will be accepting payments or donations for services must sign an agreement which shall be specific as to the dates/days, physical areas, and times of use.
2. Persons accepting payments or donations for services shall provide proof of liability insurance.
3. Persons accepting payments or donations for services shall pay for the use of the space as follows:
 - a. All rooms in Family Life Center, with exception of gymnasium and reception room, \$10/ hour
 - b. Gymnasium, \$50 for up to two hours, \$20 for each additional hour
 - c. Reception room in Family Life Center, \$50 for up to 2 hours, \$10 for each additional hour
 - d. Fellowship Hall, \$100 for up to three hours, \$20 for each additional hour

NOTE: Certain non-profit groups, such as Boy Scouts, Girl Scouts, or Mothers' Day Out will have usage fees waived, as deemed appropriate.

The Facilities Director is responsible for the distribution of building keys and the scheduling of all space, including the kitchen and any additional facilities that may be built in the future. This allows a uniform plan for scheduling events and activities to be implemented and prevents double-booking of space.

Unauthorized copying of keys is prohibited.